

# **Portage County Public Library Expectations**

The public library is open to all. Each person is expected to use the library in a responsible manner and to practice common courtesy so that all others may read, study, research, and pursue life-long learning without disruption.

- Please treat all library users and staff with respect.
- Please use materials and furniture with care.
- Your library is a tobacco-, alcohol-, and drug-free environment, including electronic smoking devices.
- Guide dogs/service animals are welcome. Please keep pets at home.
- Respectful conversation is encouraged except in designated “Quiet” areas or near those studying.
- Backpacks and personal belongings are the responsibility of the owner and should not be left unattended.
- Covered beverages only. Food allowed in meeting rooms only.
- Children under 8 years of age must be supervised by an adult.
- Nonprofit groups may reserve meeting rooms, display tables, and display windows to meet or promote their causes. The library does not advocate or endorse the viewpoints of meetings or meeting room users. Posters and brochures must be approved by library administration.

Library users who do not meet these expectations will be reminded of the expectations once and then asked to leave if disruptive behavior continues. Destructive or threatening behavior will be reported to the police.